

On Company Letter Head

**The Head MANSA Digital Initiative
African Export-Import Bank
72B El-Maahad El-Eshteraky Street
Roxy, Heliopolis, Cairo 11341
Egypt**

Attention: Ms. Maureen Mba

RE: Appointment of MANSA Administrators

We advise that(**Company Name**) has elected the following people to carry out the duties of Administrators on the MANSA Platform:

Administrator User Type	Administrator full name	Administrator job position	Administrator email
<i>Maker</i>			
<i>Checker</i>			

Kindly provide the above mentioned administrators the right to manage and upload(**Company Name**) profile in the system.

Yours Sincerely,

Signature (authorized signatory)

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Name, Designation